



SUPERIOR COURT OF CALIFORNIA, COUNTY OF RIVERSIDE

Instructions Regarding How to Complete Petitions for Expungement of DNA (Penal Code §299)

~~ The following information is not intended to be legal advice or complete instruction. If you have questions, please seek legal advice from an attorney. ~~

1. Filling out the Petition and Order forms (Form No. CR-185)

<p>Box 1 (Top of page):</p> <p>“Attorney or Petitioner without an Attorney”</p>	<p>You are the “Petitioner.” Print your name, address, and a telephone number. Include your e-mail address and fax number, if you have one.</p> <p>NOTE: The expungement process may take up to six months. If your address will change within six months, use a contact address where the court can reach you.</p>
<p>Box 2 (Below Box 1):</p> <p>“Superior Court of California, County of _____”</p>	<p>Write the name of the County where you were arrested. You must file in the County where you were arrested. Write the address where you will file your petition. In Riverside County, petitions are filed at:</p> <ul style="list-style-type: none"> • BANNING 135 N. Alessandro, Banning, CA 92220 • BLYTHE 265 North Broadway, Blythe, CA 92225 • INDIO 46-200 Oasis Street, Indio, CA 92201 • MURRIETA 30755-D Auld Road, Suite 1226, Murrieta, CA 92563 • RIVERSIDE 4100 Main Street, Riverside, CA 92501
<p>Box 3 (Below Box 2 Right side of page):</p> <p>“Court or Arresting Agency Case Number”</p>	<p>If a criminal case was filed against you, write the case number in Box 3 on the Petition and Order. If no criminal case was filed, leave this box blank.</p>
<p>Box 4 (Below Box 3):</p> <p>“PETITIONER’S INFORMATION”</p>	<p>You are the Petitioner. You must print your full name and CII / SID number in Box 4 on the Petition and Order. To obtain your CII/SID number you must have a LIVESCAN ID transaction. To find information about how to apply, the cost, and the authorized LIVESCAN locations, please go to:</p> <p>Live Scan Application form; Live Scan Locations in Riverside County</p>

<p>Middle section of Petition:</p> <p>“PETITION”</p>	<p>Paragraphs 1-3: This section describes who qualifies for expungement. Read through carefully and then check the letter (a – f) that most accurately applies to you. If none of these apply, you probably do not qualify for an expungement.</p> <p>Paragraph 4: Complete the section and sign your name. By signing, you are stating under penalty of perjury, that the contents of this petition are true and accurate.</p>
--	---

2. WHAT DO I DO WITH THE COMPLETED PETITION?

Box 5 (Bottom of page) “Additional Instructions”:

- a. Make three copies of this Petition and the Order with the attached “Proofs of Service.” To obtain the Proof of Service form, go to <http://www.courtinfo.ca.gov/forms>, select “forms,” then select “Proof of Service,” then select form “POS - 030” to print out a Proof of Service form and Instructions or click here <http://www.courtinfo.ca.gov/forms/fillable/pos030.pdf> . Read the instructions carefully – the Proof of Service form must be signed and served by someone else.
- b. Serve the DNA Laboratory of the California Department of Justice and the District Attorney’s office as follows:

Jan Bashinski DNA Laboratory
 Attn: Expungement Request
 1001 W. Cutting Blvd., Suite 110
 Richmond, CA 94804

Riverside County District Attorney’s Office
 Attn: Expungement Requests
 3960 Orange Street
 Riverside, CA 92501

- c. File the original petition as prepared above with the Riverside County Superior Court at the address written above in Box 2. You must file and serve this Petition properly or it will not be considered.