

GENERAL GUARDIANSHIP CHART

You need an order from the court regarding the custody, care, and control of a minor child and you are not the parent of that child.

GUARDIANSHIP OF THE PERSON

You will have full legal/physical custody of the minor child. You are responsible for the child's care and maintenance which includes:

- Food, clothing, & shelter
- Safety and protection
- Medical, Dental, & Vision care
- Education
- Conduct and behavior

GUARDIANSHIP OF THE ESTATE

You are responsible for the management of the minor child's income (other than wages), money, and property until the child turns 18 years of age.

TYPES OF GUARDIANSHIPS

You can be appointed **both** Guardian of the Person & Guardian of the Estate.

WHAT TO FILE (to request Guardianship of the Person):

You can pick up a Guardianship Packet from the Clerk's Office or complete your forms online at: www.riverside.courts.ca.gov

- Petition for Appointment of Guardian of Minor (GC-210 or GC-210(P))
- Guardianship Petition-Child Info. Attachment (GC-210(CA))
- Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (GC-120)
- Confidential Guardian Screening Form (GC-212)
- Consent of Proposed Guardian (GC-211)
- Indian Child Inquiry (ICWA-010 A)
- Duties of the Guardian (GC-248)
- Order Appointing Guardian of Minor (GC-240)
- Letters of Guardianship (GC-250)
- Guardianship Investigation Packet (RI-P18)
- Certificate of Assignment (RI-PRO71)
- Notice of Hearing (GC-020)
- Proof of Personal Service of Notice of Hearing (GC-020(P))

NOTE If you are requesting Guardianship of the **Person & Estate** you must use the Petition for Appointment of Guardian of Minor (GC-210) instead of the GC-210(P). All other forms will remain the same.

READ

You will be assigned a case number upon the filing of your paperwork.

A hearing will be scheduled (Between 45-60 days)
Mark your calendar!

FEES:

After your forms are complete, make (2) copies and file. The following fees are required to be paid at the time you file:

Guardianship (Person only): \$225.00

Guardianship (Person & Estate or Estate only): \$450.00

Temporary Guardianship: \$60.00

Guardianship Investigation: \$650.00 (Due upon completion of investigation)

\$30.00 Court Reporter Fee

WHAT NEXT? – GIVING NOTICE (Notice must be given at least 15 days prior to the hearing):

You must arrange for someone at least 18 years of age, other than you, to provide a copy of the Notice of Hearing (GC-020) and Petition for Guardianship (GC-210) including all attachments to the following:

1. The proposed ward (child) if 12 years of age or older (**Personal Service**)
2. Mother and Father of ward (**Personal Service**)
3. Any person with legal custody of the ward (**Personal Service**)
4. Any person serving as Guardian of the estate of the ward (**Personal Service**)
5. Any person nominated as guardian for the proposed ward under Probate Code Section 1500 or 1501 (**Personal Service**)
6. The Spouse of the minor (**Service by Mail**)
7. The relatives named in the Petition (all relatives within the 2nd degree) (**Service by Mail**)
8. Any person who is caring for the ward, without legal custody (**Service by mail**)

Make sure that your server completes Proof of Service by mail (pg. 2 of the original Notice of Hearing GC-020) plus the Proof of Personal Service attachment (GC-020(P)). You will then file the "original" Notice of Hearing (GC-020) with the GC-020(P) attached at the Court Clerk's Office.

WHAT ARE PROBATE NOTES?

Probate notes provide a brief summary of your matter along with any errors and/or deficiencies regarding the paperwork you filed for an upcoming hearing.

You can view your Guardianship Probate Notes at: <http://www.riverside.courts.ca.gov/calendar.htm>

After reading the Probate Notes, it is your responsibility to correct the errors/deficiencies to the best of your ability. If you do not make the corrections, your matter may be continued until all corrections are made.

NOTE When the proposed ward is entitled to VA Benefits, notice must be given to the local Office of Veterans Admin. (**Service by Mail**).

Notice may also need to be given to the Director of Mental Health, Director of Social Services, and/or Local Regional Center. See form GC-510 for more information.

If the proposed ward has any known or suspected Native American Ancestry, see form ICWA-005-INFO for detailed instructions regarding service.