

MAR -7 2025

V. Magaña

SUPERIOR COURT OF CALIFORNIA  
COUNTY OF RIVERSIDE

In Re:

ORDER - WHERE TO FILE CIVIL  
DOCUMENTS

ADMINISTRATIVE ORDER

Pursuant to Local Rule 3115, Presiding Judge Jacqueline C. Jackson hereby orders that effective March 7, 2025 civil documents be filed as outlined below:

Unlimited Civil Cases. Except as specified in Subdivisions (c), (d), (e), and (f) of this Order, all unlimited civil cases, including petitions for extraordinary relief and Writs of Mandate (non- CEQA) shall be filed in the following courthouses:

- (1) Riverside Historic Courthouse located at 4050 Main Street, Riverside, CA 92501

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
92549	Idyllwild
91752	Mira Loma, Eastvale, Jurupa Valley
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92561	Mountain Center

92860	Norco
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92503, 92504, 92505,92506, 92507, 92508, 92509, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside
92581, 92582, 92583	San Jacinto
92373	Unincorporated Riverside County

- (2) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal
92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs

92561	Mountain Center
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

- (3) Meniffee Justice Center located at 27401 Meniffee Center Drive, Meniffee, CA 92584

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Meniffee
92562, 92563, 92564	Murrieta
92589, 92590, 92591, 92592,	Temecula
92593	
92595	Wildomar
92596	Winchester

- (b) Limited Civil Cases. Except as specified in Subdivisions (e) and (f), all limited civil cases shall be filed in the following courthouses:

- (1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona

91752	Mira Loma, Eastvale, Jurupa Valley
92860	Norco
92503, 92504, 92505, 92509	Riverside

(2) Moreno Valley Courthouse located at 13800 Heacock St, Building D201, Moreno Valley, CA 92553

92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92561	Mountain Center
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92506, 92507, 92508, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside
92373	Unincorporated Riverside County

(3) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92234, 92235	Cathedral City
92236	Coachella

92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs
92561	Mountain Center
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

- (3) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal

- (4) Menifee Justice Center located at 27401 Menifee Center Drive, Menifee, CA 92584

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee

92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592, 92593	Temecula
92595	Wildomar
92596	Winchester

(c) Petitions for restraining orders pursuant to Code of Civil Procedure sections 527.6, 527.7, and 527.8. All petitions for civil restraining orders pursuant to Code of Civil Procedure sections 527.6, 527.7, and 527.8 shall be filed in the following courthouses:

(1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
91752	Mira Loma, Eastvale, Jurupa Valley
92860	Norco
92503, 92504, 92505, 92509	Riverside

(2) Moreno Valley Courthouse located at 13800 Heacock St, Building D201, Moreno Valley, CA 92553

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild

92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92561	Mountain Center
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92506, 92507, 92508, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside
92373	Unincorporated Riverside County

- (3) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs
92561	Mountain Center
92270	Rancho Mirage

92274, 92275	Thermal
92276	Thousand Palms

(4) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal

(5) Southwest Justice Center located at 30755-D Auld Road, Murrieta, CA 92563

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee
92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592,	Temecula
92593	
92595	Wildomar
92596	Winchester

(d) Name Change Petitions. All name change petitions and petitions for change of gender and issuance of new birth certificate shall be filed in the following courthouses:

(1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
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92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
91752	Mira Loma, Eastvale, Jurupa Valley
92860	Norco
92503, 92504, 92505, 92509	Riverside

- (2) Moreno Valley Courthouse located at 13800 Heacock St, Building D201, Moreno Valley, CA 92553

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92561	Mountain Center
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92506, 92507, 92508, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside
92373	Unincorporated Riverside County

- (3) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
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92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255,	Palm Desert
92260, 92261	
92262, 92263, 92264	Palm Springs
92561	Mountain Center
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

- (4) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

Zip Code(s)

Cities / Communities

92225, 92226, 92280

Blythe, Ripley, Vidal

- (5) Menifee Justice Center located at 27401 Menifee Center Drive, Menifee, CA 92584

Zip Code(s)

Cities / Communities

92536

Aguanga

92539

Anza

92543, 92544, 92545, 92546

Hemet

92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee
92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592, 92593	Temecula
92595	Wildomar
92596	Winchester

(e) Unlawful detainers (including those where the amount in dispute makes the case unlimited). All unlawful detainer actions shall be filed in the following courthouses:

- (1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
91752	Mira Loma, Eastvale, Jurupa Valley
92860	Norco
92503, 92504, 92505, 92509	Riverside

- (2) Moreno Valley Courthouse located at 13800 Heacock St, Building D201, Moreno Valley, CA 92553

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92567	Nuevo
92570, 92571, 92572, 92599	Perris

92501,92502,92506, 92507, Riverside  
 92508, 92513, 92514, 92515,  
 92516, 92517, 92518, 92519,  
 92521, 92522

(3) Banning Courthouse located at 311 E. Ramsey Street, Banning, CA 92220

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild
92561	Mountain Center
92373	Unincorporated Riverside County

(4) Menifee Justice Center located at 27401 Menifee Center Drive, Menifee, CA 92584

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee
92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592,	Temecula
92593	
92595	Wildomar

92596

Winchester

- (5) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs
92561	Mountain Center
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

- (6) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal

(f) Unlimited/Limited civil cases designated as complex, Unlimited/Limited civil case designated as class action/class action-complex, Writs of Mandate (CEQA): All cases that are designated as provisionally complex under Cal. Rules of Court, rule 3.400, subdivision (c) shall be filed in Riverside Historic Courthouse located at 4050 Main Street, Riverside, CA 92501.

g) Small claims. All small claims actions shall be filed in the following courthouses:

(1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
91752	Mira Loma, Jurupa Valley, Eastvale
92860	Norco
92503, 92504, 92509	Riverside

(2) Moreno Valley Courthouse located at 13800 Heacock Street, Bldg. D #201, Moreno Valley, CA 92553

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92505, 92506, 92507, 92508, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside

- (3) Banning Courthouse located at 311 E. Ramsey Street, Banning, CA 92220

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley Springs
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild
92561	Mountain Center
92373	Unincorporated Riverside County

- (4) Menifee Justice Center located at 27401 Menifee Center Drive, Menifee, CA 92584

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee
92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592, 92593	Temecula
92595	Wildomar
92596	Winchester

- (5) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

(6) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal

- (h) Miscellaneous Civil Matters to Be Heard in Community Courts: Cases marked as a miscellaneous civil petition on the case cover sheet shall be filed according to their classification as unlimited or limited civil (subdivisions (a) and (b) above), with the following exceptions: Whether classified as limited civil or unlimited civil, petitions for approval of transfer of structured settlement payments, petitions regarding vicious, dangerous, or menacing dogs, applications for civil examination of a judgment debtor, and petitions for emancipation of a minor shall be filed in the courthouses listed below:

- (1) Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92877, 92878, 92879, 92880, 92881, 92882, 92883	Corona
91752	Mira Loma, Eastvale, Jurupa Valley
92860	Norco
92503, 92504, 92505, 92509	Riverside

- (2) Moreno Valley Courthouse located at 13800 Heacock St, Building D201, Moreno Valley, CA 92553

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92220	Banning
92223	Beaumont, Cherry Valley
92230, 92282	Cabazon, Whitewater
92320	Calimesa
92549	Idyllwild
92551, 92552, 92553, 92554, 92555, 92556, 92557	Moreno Valley
92561	Mountain Center
92567	Nuevo
92570, 92571, 92572, 92599	Perris
92501, 92502, 92506, 92507, 92058, 92513, 92514, 92515, 92516, 92517, 92518, 92519, 92521, 92522	Riverside
92373	Unincorporated Riverside County

- (3) Palm Springs Courthouse located at 3255 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Zip Code(s)	Cities / Communities
92234, 92235	Cathedral City
92236	Coachella
92239	Desert Center
92240, 92241	Desert Hot Springs
92210	Indian Wells
92201, 92202, 92203	Indio
92247, 92248, 92253	La Quinta
92254	Mecca
92258	North Palm Springs
92210, 92211, 92255, 92260, 92261	Palm Desert
92262, 92263, 92264	Palm Springs
92561	Mountain Center
92270	Rancho Mirage
92274, 92275	Thermal
92276	Thousand Palms

- (4) Blythe Courthouse located at 265 N. Broadway, Blythe, CA 92225

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
92225, 92226, 92280	Blythe, Ripley, Vidal

- (5) Menifee Justice Center located at 27401 Menifee Center Drive, Menifee, CA 92584

<u>Zip Code(s)</u>	<u>Cities / Communities</u>
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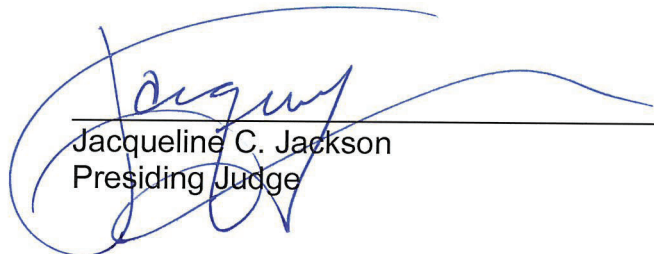
92536	Aguanga
92539	Anza
92543, 92544, 92545, 92546	Hemet
92548	Homeland
92530, 92531, 92532	Lake Elsinore
92584, 92585, 92586, 92587	Menifee
92562, 92563, 92564	Murrieta
92581, 92582, 92583	San Jacinto
92589, 92590, 92591, 92592, 92593	Temecula
92595	Wildomar
92596	Winchester

- (i) Petitions for Disposition of Altered Vehicle and Petitions Regarding Forfeiture. Whether classified as limited civil or unlimited civil, petitions for disposition of altered vehicles, petitions for asset forfeitures or other forfeitures, and claims opposing forfeiture shall be filed in the Corona Courthouse located at 505 S. Buena Vista, Room 201 Corona, CA 92882.

IT IS SO ORDERED.

Date: \_\_\_\_\_

3/7/25

  
 \_\_\_\_\_  
 Jacqueline C. Jackson  
 Presiding Judge